



Bates Technical College, Child Studies Department

## Registration Packet Cover Letter

Dear Parent/Guardian(s);

In order for the teacher to know about your child's development and to insure a safe and healthy environment for the children, the attached forms must be filled out and returned to the school **ON OR BEFORE THE CHILD'S FIRST DAY OF SCHOOL.**

### 1. INFORMATION FORM

This information helps the teacher know about your child and his/her family. Information on this form is kept confidential with the teacher and Bates staff.

### 2. BATES REGISTRATION FORM

When you enroll your child(ren) in a Bates affiliated cooperative preschool, you are also enrolling yourself in a Bates parent education class. This form registers the parent/guardian who works in the preschool classroom as a Bates student. Use only one form per family and fill in the adult's information, social security number and birth date.

### 3. CONSENT FOR EMERGENCY MEDICAL CARE

Should an injury occur, the school needs your consent to provide emergency care for your child if you cannot be contacted. For your child's well-being and the teacher's protection, we must have this form before your child can be left at school.

### 4. CHILD RELEASE FORM

This form lets us know who has your permission to pick up your child. Your child will be released only to those designated on this form.

### 5. CERTIFICATE OF IMMUNIZATION – SEE Immunization form packet.

Washington State law requires that all children admitted to preschool be adequately immunized. You must provide month, day and year for each dose received on the immunization form and be turn into the school on or before the 1<sup>st</sup> day of attendance.

**OR**

**Exemptions:** for a parent or guardian to exempt their child from school immunization requirements a **Certificate of Exemption** must be signed by a health care provider and kept on file by the school. The signature verifies that the provider gave the parent or guardian information about the benefits and risks of immunization. A parent or guardian can also turn in a signed letter from a health care provider stating the same information.

Information about immunizations can be obtained from: **Tacoma Pierce County Public Health Information Line – 798-2987** or <http://www.tpchd.org/search.php?k=child+immunizations>  
**King County Health Dept.** <http://www.kingcounty.gov/healthservices/health/communicable/immunization/children.aspx>  
**Washing State Health Dept.** <http://www.doh.wa.gov/cfh/immunize/schools/exemption-info.htm>

**Thank you for your cooperation in filling out these forms. When completed they are to be returned to your child's preschool.**

Bates Child Studies Dept. 253-680-7500 <http://www.bates.ctc.edu/Preschools>